

**TOWN OF LOG LANE VILLAGE  
MINUTES  
BOARD OF TRUSTEES  
September 14<sup>th</sup>, 2022  
6:30 p.m.**

The Board of Trustees for the Town of Log Lane Village met on Wednesday, September 14<sup>th</sup> at 109 Maine Street, Log Lane Village Community Center. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Norma Molina, Cheryl Thoresdale, John Vagher, and Angela Vick. Trustee Robin Mastin absent. Staff members present: Town Clerk Elizabeth Heisel, Public Works Manager Mike Fisher. Police Officer Dawn Fliszar. Town Attorney via Zoom Amy Penfold.

***Called to Order***

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:31 p.m. Roll call was taken and a quorum was met.

***Pledge of Allegiance***

All present stood for the pledge of allegiance to the flag of the United States of America.

***Minutes & Payables Approval***

Trustee Vick made a motion to approve August 10<sup>th</sup>, 2022, Regular Meeting Minutes. Seconded by Trustee Molina. Roll Call Vote: 6-YES and 0-NO, motion carried and **APPROVED**.

Trustee Lopez-Rodriguez made a motion to approve August 1<sup>st</sup>, 2022 – August 31<sup>st</sup>, 2022, Accounts Payable. Seconded by Trustee Vick. Roll Call Vote: 6- YES and 0- NO. Motion carried and **APPROVED**. 7:11

Trustee Vick made a motion to approve September Monthly bills. Seconded by Molina. Roll Call Vote: 6- YES and 0- NO, motion carried and **APPROVED**

Trustee Vick made a motion to approve August 31, 2022, special meeting minutes. Seconded by Lopez-Rodriguez. Roll Call Vote: 6- Yes and 0- NO, motion carried and **APPROVED**

***Mayor Report:***

Mayor Zuniga had the fall festival Friday, Saturday 7 Sunday, surprisingly had quite a turnout. Did the go cart timing, sled pulls, and had 13 cars for Saturday. The kids had lots of fun driving on Ms. O'Neil's property, and the bouncy houses. Sunday's weather was much better and additional 11 cars participate that missed the awards. People's Choice for \$400 for 1955 Belair from Jim & Deb Boone, 2<sup>nd</sup> Martindale 1982 Chevy Corvette. 3<sup>rd</sup> 198 Trans am & 1949 Ford Truck from Vern Mastin. Mayors Pick Lori G 1959 Apache, Schneider 1955 Sedan, Hedstrom had a 1981 Trans am. The town did the best what we could with the weather, but it turned out to be a great event I'm happy with it. We will improve for next year. Thank you to the board and volunteers far and wide helping make it happen. Harry & Wayne volunteered their time as well they're from Fort Morgan not Log Lane.

***Conservation Trust Report:***

Trustee Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

***Treasurer Report:***

Clerk Heisel reported on the various banking accounts of the Town of Log Lane Village. (See attached report) *Added Xpress Utility deposit account*

***Public Safety:***

Officer Fliszar did not provide a report. Had several calls regarding domestic, ordinance violation, and traffic. Working on evidence at the new building and prepping for fall festival. Got evidence software information for next work session.

***Public Works:***

Mike Fisher said all the streets are done. Valve boxes need to be done. Water tower inspection and cleaning is complete needing the report done.

***Attorney Report: Amy Penfold***

Town Attorney Amy enquired about responses on employee handbook. That's the only outstanding thing. Mayor Zuniga said we will review in the interim the changes or suggestions by the work session.

1. **Discuss & Approve/Disapprove:** LivWell premise modification. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.

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2. **Discuss & Approve/Disapprove:** Amending Ordinance 22-04 regarding Golf Cars and Off Highway Vehicle. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
3. **Discuss & Approve/Disapprove:** Amending Ordinance 22-05 regarding Fireworks. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Norma. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
4. **Discuss & Approve/Disapprove:** Resolution No. 03 regarding Board of Trustee's Attendance at Board Meetings. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 5- YES, 1-NO. Motion carried and **APPROVED**.
5. **Discuss & Approve/Disapprove:** Resolution No. 04 regarding Board of Trustee's participation at town's special Events. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 5- YES, 1-NO. Motion carried and **APPROVED**.
6. **Discuss & Approve/Disapprove:** Resolution No. 05 regarding change in Master Fee Schedule 2022 to increase Fire Protection/Vacant lot fees. A motion to approve was made by Trustee Lopez. Seconded by Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
7. **Discuss & Approve/Disapprove:** Public Hearing for the purpose of considering the adoption by reference of the "Model Traffic Code for Colorado" 2020 edition" next month October 12th, 2022, at 6:30 PM. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
8. **Discuss & Approve/Disapprove:** 2022 Master Fee Schedule. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
9. **Discuss & Approve/Disapprove:** Bloedorn Lumber invoice \$763.90. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
10. **Discuss & Approve/Disapprove:** Cornerstone Glass Colorado invoice \$647.84. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
11. **Discuss & Approve/Disapprove:** Purchase of 3 chairs for staff in meeting room \$171.53. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
12. **Discuss Approve/Disapprove:** K&S invoice \$238.86. A motion to *amend total* was made by Trustee Vick to include other invoice of \$320.96 to stock new building new total \$559.82. Seconded by Trustee Rodriguez. Roll call 5- YES, 1-NO. Motion carried and **APPROVED**.
13. **Discuss Approve/Disapprove:** John Deere invoice \$28.33. A motion to approve was made by Trustee Vick. Seconded by Trustee Norma. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
14. **Discuss Approve/Disapprove:** CivicPlus online code hosting \$550.00 & municode update \$1,014.54. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.

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15. **Discuss Approve/ Disapprove:** Quadient leasing June to September billing \$162.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
16. **Discuss Approve/Disapprove:** Court Clerk training October 20<sup>th</sup>, 2022, in Timnath CO for \$50.00. A motion to approve was made by Trustee Vick. Seconded by Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
17. **Discuss Approve/ Disapprove:** Rival Services portable toilet services for August \$150.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
18. **Discuss Approve/ Disapprove:** Little Rescue on the Prairie for August 30 cats \$1,800.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
19. **Discuss Approve/ Disapprove:** Edward's Right Price market town BBQ invoice \$222.12. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 1-NO. Motion carried and **APPROVED.**
20. **Discuss Approve/ Disapprove:** Prairie Mountain media invoice \$52.44. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
21. **Discuss Approve/ Disapprove:** Alex Vance resignation of employment. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
22. **Discuss Approve/ Disapprove:** Melissa time off request. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
23. **Discuss Approve/ Disapprove:** Old School Concrete invoice \$4,280.00. A motion to tabled was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **TABLED.**
24. **Discuss Approve/ Disapprove:** Purchase of chairs for court room for \$1650.00 from K&S. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 5- YES, 1-NO. Motion carried and **APPROVED.**

**Old Business**

We will be sending out a letter with the water bills with the citizens suggestion paper, master fee schedule and letter with open house date at the regular session next month. The citizens can return the suggestion paper to the drop boxes or in person or they can mail them if they want to. Board is going to volunteer their time to stuff water bills this month September 26<sup>th</sup> at 8:30 AM so they can be out on time.

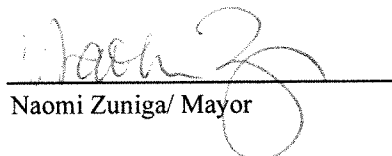
**New Business** Trustee Thoresdale brought a printout of Robert Rules of Order to help small municipalities how to run the meetings and do business. All municipalities follow the Robert's Rules of Order, it may be beneficial for us to utilize.

**Citizens Comment**

Motion to Adjourn the Meeting made by Trustee Vick. Seconded by Trustee Vagher Roll call 6- YES, 0-NO. Motion carried and **APPROVED**

**Adjourned 7:55 PM**

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Town Clerk/Treasurer  
Approved by

  
\_\_\_\_\_  
Naomi Zuniga/ Mayor

