

TOWN OF LOG LANE VILLAGE
SPECIAL MEETING MINUTES
BOARD OF TRUSTEES
November 15, 2023
5:30 p.m.

The Board of Trustees for the Town of Log Lane Village met on Thursday November 15th 2023 at 202 Birch Street, Log Lane Village Town Hall. Present were: Mayor Naomi Zuniga. Board of Trustees present were: Josie Lopez-Rodriguez, Angela Vick, Norma Molina, and Robin Mastin. Town staff present: Town Clerk Elizabeth Heisel. Trustee Thoresdale and Trustee John Vagher were absent.

Called to Order

Mayor Zuniga called a Special Meeting of the Board of Trustees of Log Lane Village to order at 6:13 p.m. Roll call was taken and everyone stood for the pledge of allegiance.

Special Meeting

Mayor Zuniga adjourned the special meeting and opened the public hearing regarding the 2024 Proposed budget.

Public Hearing 2024 Budget

No action is taken during the hearing. This is an opportunity for public input only. Anyone from the public is invited to share comments on this agenda item. Trustee Vick made a motion to close the public hearing to return to the special meeting. Seconded by Trustee Lopez-Rodriguez. Roll call 5-YES, 0-NO. **Hearing closed.**

Special Meeting

Discuss Approve/Disapprove: Resolution 23-11 to Adopt the 2024 Budget.

Trustee Lopez-Rodriguez made a motion to approve Resolution 23-11 to Adopt the 2024 Budget. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO. **APPROVED.**

Discuss Approve/Disapprove: Resolution 23-12 to Appropriate Sums of Money.

Trustee Lopez-Rodriguez made a motion to approve Resolution 23-12 to Appropriate Sums of Money. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO. **APPROVED.**

Discuss Approve/Disapprove: Certification of the Mill Levies 2024.

Trustee Lopez-Rodriguez made a motion to approve Certification of the Mill Levies 2024. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO. **APPROVED.**

Discuss Approve/Disapprove: Resolution 23-13 to Set the Mill Levies.

Trustee Lopez-Rodriguez made a motion to approve Resolution 23-13 to Set the Mill Levies. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO. **APPROVED.**

Discuss: Interview for Town Attorney & Police Department.

The board of trustees discussed the interview the town attorney position. All members of the board of trustees were impressed with the two gentlemen and gave directions to reach out to them regarding a contract of services for their review.

Discuss: Employee Reviews.

TOWN OF LOG LANE VILLAGE
SPECIAL MEETING MINUTES
BOARD OF TRUSTEES
November 15, 2023
5:30 p.m.

Mayor Zuniga stated employee reviews will be conducted after the special meeting and conclusion of the executive session.

Discuss: Employee Handbook.

Mayor Zuniga requested the handbook be discussed at the next work session and that the rest of the members of the board have an additional two weeks to go through the employee handbook to prepare for that discussion.

Discuss: Paws 2nd Chance Rescue contract.

The board of trustees discussed the need for a dog shelter/service for the growing dog population in Log Lane Village. Deb Heisterman approached the town to ask their opinion on the need for dog shelter services. Mayor Zuniga and Trustee Mastin had commented on the growing issues of dogs at large and liability of those dogs biting or hurting another animal or even person. Mayor Zuniga had stated that with the holidays coming up it's only going to get worse, and the town needs to be prepared of an increase of dog at large cases. Trustee Mastin asked what the cost would be. Deb had replied that she knew of the billing issues with another rescue and that she does not want to do a billing for each dog and that she would be more interested in support of hiring an additional employee to help care for the dogs. Deb has continued to state she had a wonderful volunteer who would be the perfect fit as he has experience with animals and is dependable. The board asked how much the payroll would be to which she stated fifteen dollars an hour at forty hours a week. The board thanked Deb for her dedication to the animals and they would discuss the matter further. The board further discussed the presentation and that they would consider hiring an additional employee to exclusively handle the dog rescue at fifteen dollars an hour with a background check. Mayor Zuniga asked the clerk to have a contract of services made for the next meeting.

Discuss: Police Department Salary/Hours worked.

Trustee Mastin discussed her knowledge of the police department schedule and their salary versus hours worked. She clarified that the police department has been on fifty-hour work weeks with forty hours being reported and ten hours for on-call time. She had stated that Pedro had not been previously versed or informed of the fifty-hour work week and that since their discussion of the schedule and hours officer Pedro Malave has complied. Mayor Zuniga called officer Pedro Malave to participate in the discussion. Mayor Zuniga had clarified and verified that Pedro was not informed of the set up of his position and that going forward he would continue to report the fifty-hour work week with ten of those hours to be on-call for calls of service outside of his working schedule. He agreed with Mayor Zuniga.

Discuss Approve/Disapprove: Police Department overtime with approval from the Mayor or Liaison prior to payment.

Trustee Lopez-Rodriguez made a motion to approve Police Department overtime with approval from the Mayor or Liaison prior to payment. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO.
APPROVED.

Discuss Approve/Disapprove: Wage adjustment for Police officer Pedro Malave to \$53,000.00 per year salary.

Trustee Vick made a motion to approve Wage adjustment for Police officer Pedro Malave to \$53,000.00 per year salary. Seconded by Trustee Molina. Roll Call 5- Yes, 0 – NO. **APPROVED.**

TOWN OF LOG LANE VILLAGE
SPECIAL MEETING MINUTES
BOARD OF TRUSTEES
November 15, 2023
5:30 p.m.

Discuss Approve/Disapprove: John Vagher trustee resignation.


Trustee Vick made a motion to approve John Vagher trustee resignation. Seconded by Trustee Mastin.
Roll Call 5- Yes, 0 – NO. **APPROVED.**

Executive Session

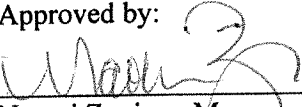
Trustee Vick made a motion to go into executive session at 7:13PM. Seconded by Trustee Lopez-Rodriguez. Roll Call 5- YES. 0-NO. **APPROVED**

Trustee Vick made a motion to exit the executive session at 7:33PM. Seconded by Trustee Lopez-Rodriguez. Roll Call 5-YES. 0-NO. **APPROVED**

Adjournment: Trustee Lopez-Rodriguez made a motion to end the special meeting. Seconded by Trustee Vick. Roll Call 5- Yes, 0 – NO. **APPROVED.** Adjourned the meeting at 7:34 p.m.



Elizabeth Heisel, Town Clerk

Approved by:


Naomi Zuniga - Mayor

