

**TOWN OF LOG LANE VILLAGE**  
**MINUTES**  
**BOARD OF TRUSTEES**  
**March 8<sup>th</sup>, 2023**  
**6:30 p.m.**

The Board of Trustees for the Town of Log Lane Village met on Wednesday, March 8<sup>th</sup>, 2023, at 202 Birch Street, Log Lane Village Town Hall. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Norma Molina, John Vagher, Robin Mastin, Angela Vick, and Trustee Cheryl Thoresdale was absent. Staff members present: Town Clerk Liz Heisel, Public Works Manager Mike Fisher. Town Attorney via Zoom Amy Penfold.

***Called to Order***

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:30 p.m. Roll call was taken and a quorum was met.

***Pledge of Allegiance***

All present stood for the pledge of allegiance to the flag of the United States of America.

***Presentation:*** Mayor Zuniga paused the meeting to hear a presentation from the business Magnolia Roads for a change of ownership for pre-existing licenses within the town. (6:31PM – 6:39PM)

***Citizens Comment:*** Bill Thoresdale of 110 ASH wrote a citizen's complaint about not being informed of the office supply bids or the maintenance department supply bids. Bill had stated that he specifically asked for office supplies and maintenance supplies in regard to the ongoing renovation of the community center. He had pointed out that item number six, seven, and seventeen being things that the town has said needed to get done, but assumed they are already done. He stated he was a business license holder and owner within the town and he has a right to bid on items such as these. Mayor Zuniga had a comment about the board not being aware of all the products he is able to provide to include the maintenance supplies such as item number six sheet rock invoice for \$1,500.00. Mayor Zuniga continued to state that she as well as the board did not know he could sell, deliver, and hang the sheet rock like the invoice from Romero construction had entailed. Bill then said he is specifically wanting to bid against K&S distributing and anyone that has Robin Mastin's family. Mayor Zuniga then commented that K&S distributing has nothing to do with the Romero Construction invoice. Trustee Mastin then asked Mr. Thoresdale why. Bill said he wasn't going get into it and then left. Town Attorney Amy Penfold had suggested he put in prices for future reference but traditionally office supplies are not bid on a monthly basis and that he should put his prices out for comparison in the future. She also commented on the inefficiency of having to price check several places every time before placing an order. She went on to confirm that the process in place is accurate, and on the right track. Clerk Heisel had also shared that the office has checked supply prices with Amazon, Walmart, Office Depot etc. before deciding on a supplier for the time being. The board did request some parameters for the bid process for the next meeting.

***Minutes***

Trustee Vick made a motion to approve February 8<sup>th</sup>, 2023, regular meeting minutes. Seconded by Trustee Molina. Roll Call Vote: 6-YES and 0-NO, motion carried and **APPROVED**.

***Payables Approval***

Trustee Lopez-Rodriguez made a motion to approve February 1<sup>st</sup>, 2023 – February 28<sup>th</sup>, 2023, Accounts Payable. Seconded by Trustee Molina. Roll Call Vote: 6- YES and 0- NO. Motion carried and **APPROVED**.

Trustee Mastin made a motion to approve February monthly bills. Seconded by Lopez-Rodriguez. Roll Call Vote: 6- YES and 0-NO, motion carried and **APPROVED**.

***Mayor Report:***

Mayor Zuniga discussed the upcoming Community Easter Egg Hunt April 8<sup>th</sup> 2023 at 3:30PM at 109 Maine Street. The board of trustees will help set up to have eggs disbursed. Egg stuffing will be March 25 at 10AM at Robin's house and again if needed April 1<sup>st</sup> at 10AM. We will have Kids At Their Best will help with the event. She had also updated the room about Dollar General doing core sampling on the location site, she hopes the project will be coming along soon. Mayor Zuniga had said the community building at 109 Maine Street is coming along great, they will be getting the supplies for the renovation this weekend and hope to have it complete within a month. They are still undecided on epoxy for the floors.

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***Conservation Trust Report:***

Trustee Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

***Treasurer Report:***

Clerk Lee reported on the various banking accounts of the Town of Log Lane Village. (See attached report).

***Public Safety:***

No verbal report was given. (See attached report).

***Public Works:***

No report given.

***Attorney Report: Amy Penfold***

Town Attorney Amy had asked if the board of trustee's is interested in updating the international building code from the 2009 version to the latest. They had said they could discuss it at the next work session.

1. **Motion to Approve/Disapprove** Ordinance 2023-01 To Acquire Real Property for the Town of Log Lane Village. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
2. **Motion to Approve/Disapprove:** Resolution 2023-06 A resolution amending the Town's Master Fee Schedule to increase the building permit fees. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
3. **Motion to Approve/Disapprove:** Business license for Magnolia Road. A motion to approve the business license was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
4. **Motion to Approve/Disapprove:** Business change of Ownership for Magnolia Road licenses. A motion to approve the license renewal was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
5. **Motion to Approve/Disapprove:** WFI invoice for cleaning and videoing sewer system for \$19,305.00. A motion to approve the marijuana license renewal was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
6. **Motion to Approve/Disapprove:** Romero Construction sheet rock invoice \$1,500.00. A motion to approve the business license renewal was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
7. **Motion to Approve/Disapprove:** Fort Morgan landfill charges for town hall remodel for \$156.34. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
8. **Motion to Approve/Disapprove:** Deb Lee reimbursement for health insurance \$553.28 and a monthly reimbursement of \$423.28 for One Share coverage. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.

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9. **Motion to Approve/Disapprove:** CivicPlus invoice website annual invoice \$1,929.38. A motion to approve was made by Trustee Molina. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
10. **Motion to Approve/Disapprove** Court Clerk training March 10<sup>th</sup> 2023 in Johnstown. A motion to approve was made by Trustee Molina. Seconded by Trustee Mastin. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
11. **Motion to Approve/Disapprove:** CIRSA training for spring. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
12. **Motion to Approve/Disapprove:** Changing dangerous dog ordinance from “shall” to “may”. A motion to disapprove was made by Trustee Mastin. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **DISAPPROVED.**
13. **Motion to Approve/Disapprove:** Montoya Mechanical heating/ac bid \$14,681.23. A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 6 - YES, 0 - NO. Motion carried and **APPROVED.**
14. **Motion to Approve/Disapprove:** Fort Morgan PD intergovernmental agreement. A motion to approve was made by Trustee Mastin. Seconded by Trustee Molina. Roll call 6 - YES, 0 - NO. Motion carried and **APPROVED.**
15. **Motion to Approve/Disapprove:** Increasing the court translator fee to \$40.00 per court session. A motion to A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6 - YES, 0-NO. Motion carried and **APPROVED.**
16. **Motion to Approve/ Disapprove:** Coordinated election with Morgan County. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6 - YES, 0-NO. Motion carried and **APPROVED.**
17. **Motion to Approve/Disapprove** Bloedorn Lumber invoice materials for remodel on community center \$4,127.39\*\*. A motion to approve was made by Trustee Molina. Seconded by Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
18. **Motion to Approve/ Disapprove:** Edward’s Right Price market invoice for \$120.47 \*\*. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
18. **Motion to Approve/ Disapprove:** Josh Amen cement invoice \$1,000.00\*\*. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**
19. **Motion to Approve/ Disapprove:** Ransom Boone water line repair invoice \$792.00\*\* A motion to approve was made by Trustee Vick Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED.**

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20. **Motion to Approve/ Disapprove:** Midwest Connect invoice for postage machine ink \$223.27\*\*. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
21. **Motion to Approve/ Disapprove:** Participation at KATB Superhero event for \$299.99 for trustees who would like to go\*\*. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
22. **Motion to Approve/ Disapprove:** A motion to disapprove Little Rescue on the Prairie January billing \$1,550.00 was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **DISAPPROVED**.
23. **Motion to Approve/ Disapprove:** A motion to disapprove Little Rescue on the Prairie February billing \$1,450.00 was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **DISAPPROVED**.

\*\*received after work session date\*\*

**Old Business**

1. Discuss: Trash truck purchase; Scheduled a time next week to look in Commerce City (Tuesday/Wednesday).
2. Discuss: Maintenance new hire; Contact Adam for start date Monday. Also interested in hiring a third person for yearly part time person to help with trash service.
3. Discuss: PD recruiting; keep looking for resources/job postings.
4. Discuss: Visit shelter; Danielle is sick this week, BOT will get together for drop-in visit at Cat shelter next week, will send email on Wednesday for reminder.

**New Business**

**Motion to Adjourn the Meeting made by Trustee Molina. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and APPROVED.**

**Adjourned 7:49 PM**



Town Clerk/Treasurer

Approved by

  
Naomi Zuniga/ Mayor