

TOWN OF LOG LANE VILLAGE
MINUTES
BOARD OF TRUSTEES
July 13th, 2022
6:30 p.m.

The Board of Trustees for the Town of Log Lane Village met on Wednesday, July 13th at 109 Maine Street, Log Lane Village Community Center. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Robin Mastin, Norma Molina, Cheryl Thoresdale, John Vagher, and Angela Vick. Staff members present: Town Clerk Elizabeth Heisel, Public Works Manager Mike Fisher. Police Officer Pedro Malave. Town Attorney via Zoom Amy Penfold.

Called to Order

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:34 p.m. Roll call was taken and a quorum was met.

Pledge of Allegiance

All present stood for the pledge of allegiance to the flag of the United States of America.

Minutes & Payables Approval

Trustee Vick made a motion to approve June 8th, 2022, Regular Meeting Minutes. Seconded by Trustee Mastin. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED. Line Item 27 amended to \$14.50.**

Trustee Vick made a motion to approve June 1st, 2022 – June 30th, 2022, Accounts Payable. Seconded by Trustee Rodriguez. Roll Call Vote: 7- YES and 0- NO. Motion carried and **APPROVED.**

Trustee Vick made a motion to table May 2nd, 2022, Executive meeting minutes. Seconded by Molina. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED.**

Trustee Mastin made a motion to approve July Monthly bills. Seconded by Molina. Roll Call Vote: 7- YES and 0-NO, motion carried and **APPROVED**

Mayor Report:

Mayor Zuniga commented on the successful participation of the 4th of July parade in Brush on the 4th and the great fireworks display Mike did. Linden Drive is halfway complete, need concrete for sidewalks, and have a bid to present for paving the streets.

Conservation Trust Report:

Trustee Rodriguez reported on the balance in the Conservation Trust. (See attached report).

Treasurer Report:

Clerk Heisel reported on the various banking accounts of the Town of Log Lane Village. (See attached report.) Trustee Thoresdale asked about the transfer to the trash fund from the audit comments. The transfer can only be 10% of revenue from the trash fund as to not exceed the labor limits.

Public Safety:

Officer Malave (See report attached). PD is staying busy, we've had fire calls, weed violations/ordinances, and peeping/creeping around Juniper Circle residences. Patrols will be more frequent in the late hours and county assisting in the patrolling at night.

Public Works: Mike Fisher.

Mike Fisher spoke about helping with the current water line projects and the building process.

Attorney Report: Amy Penfold

Town Attorney Amy discussed adopting the MTC for 2020 at the next meeting, revising the fake ID ordinance, as well as the latest update to the employee handbook and town rental leases.

1. **Discuss & Approve/Disapprove** Resolution amending audience participation from end of meeting to beginning of meeting for an allotted time of 5 minutes per citizen. A motion to approve was made by Trustee Rodriguez. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **APPROVED.**

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2. **Discuss & Approve/Disapprove** Approving the 2021 audited financial statements. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**. Trustee Vick requested bank recs be done once at the end of month before meeting, clerk Heisel agreed that it can be done as soon as we can get caught up, we will have those for your review.
3. **Discuss & Approve/Disapprove** Kids At Their Best program donation of \$5000.00 for 2022. A motion to amend amount to \$5000 and approve was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 5- YES, 2-NO. Motion carried and **APPROVED**.
4. **Discuss & Approve/Disapprove** High Plains Strains business license and retail mmj store license 402R-00488. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
5. **Discuss & Approve/Disapprove** Nature's Herbs & Wellness II business license and Retail MMJ Cultivation Facility 403R-00634, Retail MMJ Store 402R-00341, Med MMJ Center 402-00973, Med MMJ Optional Premise Cultivation Operation 403-015838. A motion to approve was made by Trustee Mastin. Seconded by Trustee Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
6. **Discuss & Approve/Disapprove** Liv Well XII LLC business license and retail mmj store license 402R-00252. A motion to approve was made by Trustee Vick. Seconded by Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
7. **Discuss & Approve/Disapprove** Variance for 111 Beach Drive. A motion to disapprove was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **DISAPPROVED**
8. **Discuss & Approve/Disapprove** Variance for 208 Crest Drive. A motion to disapprove was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **DISAPPROVED**
9. **Discuss & Approve/Disapprove** 2022 Master Fee Schedule. A motion to TABLE was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **TABLED**. Further discussion reg amounts for sewer/water tap fees.
10. **Discuss & Approve/Disapprove** Colorado Land Company market analysis for vacant lot for \$100.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**
11. **Discuss & Approve/Disapprove** Mac Technology bid for \$1690.00 for new building IT project. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**
12. **Discuss Approve/Disapprove:** VIAERO monthly service plan for \$706.15 and cost and equipment/license bid for \$1302.25. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**
13. **Discuss Approve/Disapprove:** NAPA invoice for siren, shop, and PD for \$722.33. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

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- 14. Discuss Approve/Disapprove:** CarQuest invoice for PD/shop vehicle maintenance supplies for \$592.84. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
- 15. Discuss Approve/ Disapprove:** A LIST Automotive purchase of new tires for maintenance truck for \$1529.55. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**
- 16. Discuss Approve/Disapprove:** Invoice from DornReady Mix for \$1775.13. A motion to approve was made by Trustee Mastin. Seconded by Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**
- 17. Discuss Approve/ Disapprove** Double R embroidery invoice for name plates & patches for \$600.90. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED** *Trustee Mastin left for emergency at 8:10 pm*
- 18. Discuss Approve/ Disapprove:** Ransome Boone Excavating invoice for \$197,467.96. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED** ***AMOUNT AMENDED \$183,879.96***
- 19. Discuss Approve/ Disapprove:** K&S Distributing invoice for office supplies \$461.54. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 5- YES, 1-NO. Motion carried and **APPROVED**
- 20. Discuss Approve/ Disapprove** Bloedorn lumber invoice for \$1,369.51. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
- 21. Discuss Approve/ Disapprove** Kyle Logan 2021 audit invoice for \$8,000.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
- 22. Discuss Approve/ Disapprove:** Palomar construction sidewalk installation for \$8,620.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
- 23. Discuss Approve/ Disapprove:** PBI 2021 audit consulting with Evie invoice for \$815.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
- 24. Discuss Approve/ Disapprove:** Little Rescue on the Prairie June invoice 28 cats \$1680.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**. *Trustee Rodriguez no longer works for Danielle, she no longer needs to abstain.*
- 25. Discuss Approve/ Disapprove:** Amending rental leases for tenants to include yard responsibilities with no removal of trees, no MMJ growth, no smoking in homes, credit check needed, as well as first and final walk-through paperwork. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
- 26. Discuss Approve/ Disapprove:** Town BBQ budget of \$1200.00 budget. A motion to approve was made by Trustee Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**

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27. **Discuss Approve/ Disapprove:** Beer Garden permit for Fall Festival September 9th, 10th, 11th. A motion to approve was made by Trustee Molina. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
28. **Discuss Approve/ Disapprove:** Reimbursement for parade candy to Robin for \$227.77. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
29. **Discuss Approve/ Disapprove:** Reimbursement for parade lunch to Mike for \$118.63. A motion to approve was made by Trustee Vick. Seconded by Trustee Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
30. **Discuss Approve/ Disapprove:** Martin Marietta contract for street paving for \$311,802.50. A motion to approve was made by Trustee Rodriguez. Seconded by Trustee Vagher. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
31. **Discuss Approve/ Disapprove** Timeclock for employees for \$127.99. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**
32. Trustee Vick made a motion to amend agenda item Ransom Boone invoice for \$124,800. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **AMENDED**
33. **Discuss Approve/Disapprove** Ransom Boone invoice for \$124,800.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**

New Business

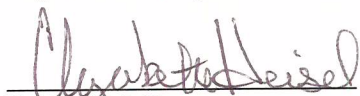
Old Business Master Meter training next Wednesday starting at 8:30 AM here at town hall. Town BBQ will be the first Saturday in August hamburgers, hot dogs, chips, beans, potato salad, beans. Kids at their Best will have some activities and see if we can get the cotton candy machine, Jodi said it will be too humid. Dollar General still interested in coming to Log Lane Village, he is going to try to come out for the next meeting. Parking ordinance is fully in effect it has been posted to the public and share for 30 days we can start enforcement on that. Agendas & Minutes to be updated to the website(they're on there, not visible, will figure that out. Search Local Gov> Board of Trustees > (right columns has 2022 agendas/minutes)

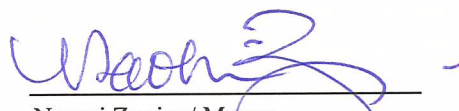
Citizens Comment

Michael Hait 111 Juniper concerned for the neighbor females as they've had a peeping tom and their camera's cut. It is very dark out there is there anything the town can do. There are lots of women, children in that area it is too dark. Cajun Dismay 114 Juniper stated that the peeping tom is coming in from the county, they know where her camera's are and her kids have see this person in the window. The person cut the electric and the wifi to her home. Officer Malave review the case and said he reached out to Morgan County to up the patrol in that area at night and that he as well as officer Fliszar would up the patrols in the area later in the evening. Mayor Zuniga asked Mike if we could get with Xcel Energy to get more lights, Trustee Mastin said she would make a call to Tyler to see if we could get on the list as she knows Xcel is very backed up.

Motion to Adjourn the Meeting made by Trustee Rodriguez. Seconded by Trustee Thoresdale Roll call 6- YES, 0-NO. Motion carried and APPROVED

Adjourned 9:01 pm


Town Clerk/Treasurer
Approved by


Naomi Zuniga/ Mayor