

**TOWN OF LOG LANE VILLAGE  
MINUTES  
BOARD OF TRUSTEES  
January 11<sup>th</sup> 2023  
6:30 p.m.**

The Board of Trustees for the Town of Log Lane Village met on Wednesday, January 11<sup>th</sup> 2023 at 202 Birch Street, Log Lane Village Town Hall. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Norma Molina, Cheryl Thoresdale, John Vagher, Robin Mastin, and Angela Vick. Staff members present: Town Clerk Elizabeth Heisel, Public Works Manager Mike Fisher. Police Officer Dawn Fliszar. Town Attorney via Zoom Amy Penfold.

***Called to Order***

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:30 p.m. Roll call was taken and a quorum was met.

***Pledge of Allegiance***

All present stood for the pledge of allegiance to the flag of the United States of America.

***Minutes & Payables Approval***

Trustee Vick made a motion to approve December 15<sup>th</sup>, 2022, regular meeting minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED**.

Trustee Vick made a motion to approve December 1<sup>st</sup>, 2022 – December 31<sup>st</sup>, 2022, Accounts Payable. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 7- YES and 0- NO. Motion carried and **APPROVED**.

Trustee Lopez-Rodriguez made a motion to approve January monthly bills. Seconded by Molina. Roll Call Vote: 7- YES and 0-NO, motion carried and **APPROVED**.

Trustee Vick made a motion to approve November 16<sup>th</sup>, 2022, special meeting minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 7- YES and 0-NO, motion carried and **APPROVED**.

Trustee Lopez-Rodriguez made a motion to approve December 28<sup>th</sup>, 2022, special meeting minutes. Seconded by Vick. Roll Call Vote: 7- YES and 0-NO, motion carried and **APPROVED**.

***Mayor Report:***

Mayor Zuniga had addressed the concerns with snow build up in the town. We found some help to remove the snow, at a cost, from the middle of the road, it's slick out and there is new snow but we are in better shape than other towns. Employee Christmas party is this Saturday, we will have dinner at Robin's starting at 5:00 PM and the white elephant gift exchange including spouses. Mayor Zuniga summarized the success of the Christmas party, there were 139 Kid's signed up and a decent number of families out for the occasion. We have several no shows and some who called because they were sick and to get their presents. We will keep sticking with the rules that they need to be there and hopefully more families participate next year. There was one resident was not happy that she was not able to get her gifts as she has not come to the party in prior years. We called the families up so they could get pictures with Santa & Mrs Claus. Next year we will wait on Santa a little longer so they can play games longer. She thanked Mike for his effort for making the Grinch, Max, Frosty, and the abominable snow man. We have lots of compliments and thank you to those who showed up and helped.

***Conservation Trust Report:***

Trustee Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

***Treasurer Report:***

Clerk Heisel reported on the various banking accounts of the Town of Log Lane Village. (See attached report)

***Public Safety:***

Officer Fliszar reported on the various calls and issues in the town of Log Lane Village. (See attached report)

***Public Works:***

Mike Fisher said working on snow removal, light on the water tower is on, the lift station pump went down over the weekend and it's going to cost \$1,500.00 to clean the pit.

***Attorney Report: Amy Penfold***

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Town Attorney Amy noted they municipal court has their first jury trial in several years.

1. **Motion to Approve/Disapprove:** Resolution 2023-01 A Resolution designating the place for posting of notices of public meetings and establishing the calendar for work sessions and regular monthly meetings of the Town of Log Lane Village Board of Trustees for the year of 2023. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
2. **Motion to Approve/Disapprove:** Resolution 2023-02 A Resolution amending the town's master fee schedule to increase the connection and disconnection of water services fee requested by owner or occupant of premises. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
3. **Motion to Approve/Disapprove:** Resolution 2023-03 A Resolution amending the town's master fee schedule to increase the sewer waste collection and disposal fee. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina Roll call 6- YES, 1-NO. Motion carried and **APPROVED**.
4. **Motion to Approve/Disapprove:** Resolution 2023-04 A Resolution amending the town's master fee schedule to increase the trash fee. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
5. **Motion to Approve/Disapprove:** 2023 Master Fee Schedule. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
6. **Motion to Approve/Disapprove:** Lil Greeney's liquor store license & business license. A motion to approve was made by Trustee Vick. Seconded by Molina. Roll call 6- YES, 0-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
7. **Motion to Approve/Disapprove:** K&S Distributing invoice for cookies & paper for \$270.11. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
8. **Motion to Approve/Disapprove:** Caselle 2022-2023 invoice for \$9,337.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
9. **Motion to Approve/Disapprove:** Purchase of benches from Highland Park catalog for \$1,407.00. A motion to approve was made by Trustee Molina. Seconded by Trustee Vick. Roll call 5- YES, 2-NO. Motion carried and **APPROVED**.
10. **Motion to Approve/Disapprove:** Purchase of flagpole from US Flag store for \$5,298.13. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
11. **Motion to Approve/Disapprove:** Purchase of trash can for outside town hall at \$772.01. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

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12. **Motion to Approve/Disapprove:** Invoice from Impressions by Bird LLC for stay of executions for court for \$105.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
13. **Motion to Approve/Disapprove:** Purchase of four 6X10 nylon flags for \$346.48. A motion to amend agenda: Purchase of two 8X12 to not exceed \$1000.00. A motion to amend agenda was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 6- YES, 1-NO. Motion carried and **AMENDED**.
14. **Motion to Approve/Disapprove:** Purchase of two 8X12 flags not to exceed \$1,000.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 1-NO. Motion carried and **APPROVED**.
15. **Motion to Approve/Disapprove:** OJ Watson equipment invoice for snowplow blade for \$6,632.52. A motion to amend the amount to \$7512.00 was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 1-NO. Motion carried and **AMENDED**.
16. **Motion to Approve/ Disapprove:** OJ Watson equipment invoice for snowplow blade for \$7,512.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6- YES, 1-NO. Motion carried and **APPROVED**.
17. **Motion to Approve/Disapprove:** Donation of \$100.00 to Baby Bear Hugs event. A motion to approve was made by Trustee Vick. Seconded by Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
18. **Motion to Approve/ Disapprove:** SinglePoint Printer lease invoice for \$394.31. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.  
(Motioned and approved to also make a monthly bill to avoid late fees)
19. **Motion to Approve/ Disapprove:** Estimate for Mac Technology to clean old pc and refurbish hard drive in the amount of \$325.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
20. **Motion to Approve/ Disapprove:** Core & Maine Invoice for new meters \$5,688.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
21. **Motion to Approve/ Disapprove:** CO Rural Water 2023 membership invoice \$300.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Mastin. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
22. **Motion to Approve/ Disapprove:** Doug Schocke snow removal service invoice \$800.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
23. **Motion to Approve/ Disapprove:** Nestor Excavating snow removal service invoice \$630.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

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24. **Motion to Approve/ Disapprove:** Palomar snow removal service invoice \$100.00. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
25. **Motion to Approve/ Disapprove:** RBI excavating snow removal invoice \$1,000.00. A motion to amend the amount to \$1,386.00 was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **AMENDED**.
26. **Motion to Approve/ Disapprove:** RBI excavating snow removal invoice \$1,386.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 1-NO. Motion carried and **AMENDED**.
27. **Motion to Approve/ Disapprove:** Devin Hallahan snow removal invoice of \$173.21. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 1-NO. Motion carried and **APPROVED**.

**Old Business**

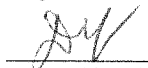
Waiting to purchase trash truck, as Maintenance wants to get the old truck from Fort Morgan. He would like to go look at the trucks located in Commerce City. Board decided to wait until we could look at the truck from Fort Morgan.

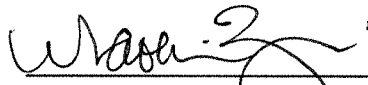
**New Business**

**Citizens Comment**

**Motion to Adjourn the Meeting** made by Trustee Molina. Seconded by Trustee Vick Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

**Adjourned 7:31 PM**

  
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Town Clerk/Treasurer  
Approved by

  
\_\_\_\_\_  
Naomi Zuniga/ Mayor