

TOWN OF LOG LANE VILLAGE
MINUTES
BOARD OF TRUSTEES
April 20th , 2022
6:30 p.m.

The Board of Trustees for the Town of Log Lane Village met on Wednesday, April 20th at 109 Maine Street, Log Lane Village Community Center. Present were Mayor Robin Mastin, Mayor Elect Naomi Zuniga Board of Trustees present were Norma Molina, Melissa Smith, Cheryl Thoresdale and Angie Vick. Trustees Elect Josie Lopez-Rodriguez and John Vagher. Staff members present: Town Clerk Alex Vance, Public Works Manager Mike Fisher. Police Officer Dawn Flizsar Trustee Ralph Mares absent.

Called to Order

Mayor Robin Mastin called the meeting of the Board of Trustees of Log Lane Village to order at 6:37 p.m. Roll call was taken and a quorum was met.

Pledge of Allegiance

All present stood for the pledge of allegiance to the flag of the United States of America.

Minutes & Payables Approval

Trustee Zuniga made a motion to approve March 9th, 2022, Regular Meeting Minutes with the changes made to Conservation Report reported by Trustee Vick. And the Motion to disapprove Liz Heisel paid leave to Approve. Seconded by Trustee Molina. Roll Call Vote: 6-YES and 0-NO, motion carried and **APPROVED**

Trustee Molina made a motion to approve March 1st, 2022 – March 31st, 2022 Accounts Payable. Seconded by Trustee Vick. Roll Call Vote: 6- YES and 0- NO. Motion carried and **APPROVED**.

Trustee Vick made a motion to amend meeting minutes to include the advisement and discussion to change the meeting dates back by a week in April. March 2nd 2022 executive meeting minutes. Seconded by Trustee Smith. Roll Call Vote: 5-YES and 1- NO. Motion carried and **APPROVED**.

Trustee Zuniga made a motion to approve monthly bills for April 2022. Seconded by Thoresdale Molina. Roll Call Vote: 6- YES and 0-NO, motion carried and **APPROVED**

Mayor's Report:

Robin Mastin's Final Report:

Long 5 ½ years ready to turn over. We have an amazing Mayor coming in. We have done a lot of good things and we have screwed up some things but that's why we make the big bucks. We have done a lot of amazing things It's a complete turnaround from the last ten years. It is up to Naomi jump in and to keep it going, and I believe she will. It's been an honor and a pleasure but now I am just a trustee. I am now turning it over to the New Mayor

Naomi Zuniga Report:

As the New Mayor I want to thank everyone who voted during the election for me. I fell very proud and humbled to be given this opportunity to represent our town and I look forward to the new Trustees that we have on the Board. What the ideas that you will come up with and hopefully maintain the goals we already have in place and doing the best for our community and staying positive. Thank you to everyone.

Conservation Trust Report: Naomi Zuniga

Trustee Zuniga reported on the balance in the Conservation Trust. (See attached report).

Treasurer Report:

Clerk Vance reported on the various banking accounts of the Town of Log Lane Village. (See attached report.)

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Public Safety:

Officer Fliszar reports Officers taking over Code Ordinances multiple citations and great response from community. (See report attached)

Public Works: Mike Fisher.

Easter Egg hunt went well. The new Building has power when the meeting is over drive by it all the lights are on. Still waiting on the Gas for the New Building. Garage doors should be done by May 4th.

Attorney: Amy Penfold

During the Audit it came up that there was an investment made in an annuity and the Auditors had a lot of concern with that. So I have prepared a Resolution that you all can look at at the next board meeting. It will authorize investments to be made in the name of who ever is in the Town Clerk Position and more traditional investments like bonds and treasury notes which is advisable and more recommended. I told the Auditors that is what I would advise the Board to go that way instead. But that will be on the Agenda and you can look over the Resolution next month.

Discuss & Approve/Disapprove Business License for Liv Well XII, LLC. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove Business Change of Ownership for Retail Marijuana Store LivWell license for 402R-00252. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove Little Rescue on the Prairie invoice for \$1,740.00. A motion to approve was made by Trustee Mastin. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove Amy Penfold Town Attorney Invoice for \$3,325.00. A motion to approve was made by Trustee Thoresdale. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove City of Fort Morgan invoice for Police Coverage in February for the amount of \$3,135.00. A motion to approve was made by Trustee Mastin. Seconded by Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove Ransom Boone Excavating Invoice for purchase of pipe \$58,915.24. A motion to approve was made by Trustee Mastin. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss & Approve/Disapprove Bloedorn Billing for February & March total cost of \$3829.10. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**

Discuss & Approve/Disapprove K & S Distributing Invoices for Office Supplies, Laminate Floor for New building, Payment for Bloedorn Store Credit and OSB installation for New Building for Total of \$21,840.05. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 4- YES, 2-NO, 1-ABSTAIN. Motion carried and **APPROVED**.

Discuss & Approve/Disapprove K&S Distributing Invoice for LED Shop Light Fixture Bulbs for \$577.50. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO 1-ABSTAIN. Motion carried and **APPROVED**

Discuss & Approve/Disapprove Adamson Invoices for total amount of \$367.29. A motion to approve was made by Trustee Mastin. Seconded by Trustee Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

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Discuss Approve/Disapprove: Wiggins Electric invoices for Change order and Labor & material February 14 to March 25 for \$2792.47 Paying remaining balance of \$1157.47. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Ruppel's Plumbing & Heating Invoices for \$5806.49 & 150.00. A motion to approve was made by Trustee Mastin. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: WFI Invoice for Unplugging Juniper Circle Sewer \$1500.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/ Disapprove: PBI Consulting LLC Invoice for \$2575.50. A motion to approve was made by Trustee Thoresdale. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Nutra-Way Lawn Applications for both parks. A motion to Table the Invoice for Nutra-Way Lawn applications for both parks until next month was made by Trustee Thoresdale. Seconded by Vagher. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/ Disapprove: CIS Yearly Mobile Field Reporting MFR \$360.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/ Disapprove: Approving Log Lane Police Officers to acquire hotspot devices from Viaero for their Patrol Cars. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Town Lawyer Amy Penfold to research, communicate, discuss with Fort Morgan Police Department for in person training for Log Lane Village Police Department. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call - YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: New building tech projects (court meeting room, & Security) with Kinnon Entertainment Audio and Visual proposal for 34,461.98 and Surveillance Proposal \$11,418.00. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: 2022 Water Project 100 Blk of Spruce Balsam Ash and Birch Bids for \$ 198,500.00. A motion to approve was made by Trustee Vagher. Seconded by Trustee Thoresdale. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Positive Pay Banking Errors & to reimburse fees. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/ Disapprove: Policies regarding A/P Hiring/firing, Handbook, Emergency decisions. A motion to Table discussion was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Trustee Selection for Authority signature for Town Bank. A motion to appoint Angela Vick as third signer on bank accounts was made by Trustee Thoresdale. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. 1-Abstain. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Water Meter Training with Core & Main for \$3000.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

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Discuss Approve/Disapprove: Mike Fisher Reimbursement payment for \$5120.00. A motion to approve was made by Trustee Smith. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**

New Business

Trustee Vick made a motion to amend the agenda to place Dual Purchase of Ergonomic Remote for the Radar for \$160.00 to the agenda Seconded by Trustee Mastin.

Discuss Approve/Disapprove: Purchase of Dual Ergonomic Remote for the radar for 160.00 A motion to approve was made by Trustee Lopez-Rodriguez Seconded by Trustee Mastin Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Trustee Molina made a motion to amend the agenda to place Purchase of 6 cabinets and 1 tabletop for Evidence room. not to exceed 1500.00 to the agenda. Seconded by Trustee Thoresdale Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Discuss Approve/Disapprove: Purchase of 6 cabinets and 1 tabletop for Evidence room. not to exceed 1500.00 to t A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez Roll call 7- YES, 0-NO. Motion carried and **APPROVED**

Old Business


Citizens Comment


Bill Thoresdale 110 Ash Financial Concern questions. How Much did we Sell the White Patrol Car for? Never seen or heard Budget regarding the New Building, wonders how much the building has cost so far and how much the building is going to cost.

Daniele Daniels

Motion to Adjourn the Meeting made by Trustee Vick Seconded by Trustee Roll call 7- YES, 0-NO. Motion carried and APPROVED

Adjourned 8:57 pm


Town Clerk/Treasurer
Approved by


Naomi Zuniga/ Mayor

