

TOWN OF LOG LANE VILLAGE
MINUTES
BOARD OF TRUSTEES
April 12, 2023
6:30 p.m.

The Board of Trustees for the Town of Log Lane Village met on Wednesday, April 12th, 2023, at 202 Birch Street, Log Lane Village Town Hall. Present were Mayor Naomi Zuniga Board of Trustees present were Josie Lopez-Rodriguez, Norma Molina, Robin Mastin, Angela Vick, and Trustee Cheryl Thoresdale. Trustee John Vagher was absent. Staff members present: Town Clerk Liz Heisel, Deb Lee Assistant Town Clerk, Public Works Manager Mike Fisher. Town Attorney via Zoom Amy Penfold.

Called to Order

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:35 p.m. Roll call was taken and a quorum was met.

Pledge of Allegiance

All present stood for the pledge of allegiance to the flag of the United States of America.

Citizens Comment: There were no Citizen Comments.

Minutes

Trustee Vick made a motion to approve March 8th, 2023, regular meeting minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 6-YES and 0-NO, motion carried and **APPROVED**.

Payables Approval

Trustee Vick made a motion to approve March 1st, 2023 – March 28th, 2023, Accounts Payable. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 6- YES and 0- NO. Motion carried and **APPROVED**.

Monthly Bill Approval

Trustee Lopez-Rodriguez made a motion to approve March monthly bills. Seconded by Molina. Roll Call Vote: 6- YES and 0-NO, motion carried and **APPROVED**.

Approval of March 20, 2023 Special Meeting Minutes

Trustee Mastin made a motion to approve March 20th, 2023, regular meeting minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 6-YES and 0-NO, motion carried and **APPROVED**.

Mayor Report:

Mayor Zuniga discussed the Community Easter Egg Hunt on April 8th 2023. She said the weather was beautiful and we had a successful turnout; volunteers were helpful; there were just enough eggs and it was very well received. She liked the age groups and would like to use the same age groups next year. Next year, the Town will need a speaker, microphone and a blowhorn. Kids at Their Best superhero soiree was neat. They had food from different countries. Cargill made a donation to them of \$50,000. The old Town Hall restoration is continuing. We are waiting on windows, appliances, and air conditioning. There will be more planning on the car show and trash cleanup on May 5, 6 and 7th. This is the last year that the Town will have a Town cleanup.

Conservation Trust Report:

Trustee Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

Treasurer Report:

Clerk Lee reported on the various banking accounts of the Town of Log Lane Village. (See attached report).

Public Safety:

No verbal report was given. (See attached report).

Public Works:

Streetlights are waiting on easements. They will be finished at the end of May, not April like we thought.

Attorney Report: Amy Penfold

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Town Attorney Amy reported that SB213 is up for vote. It will give land use and zoning authority to the state instead of to the Town. Mayor Zuniga asked about the easement for lighting. Amy asked Deb to get the wording needed from Xcel.

1. **Motion to Approve/Disapprove** Resolution 2023-07 A RESOLUTION DIRECTING THAT A QUESTION BE PLACED ON THE BALLOT TO ASK WHETHER LOG LANE VILLAGE ELECTORS WANT TO MOVE THE REGULAR MUNICIPAL ELECTION FOR THE TOWN OF LOG LANE VILLAGE FROM APRIL TO NOVEMBER IN EVEN NUMBERED YEARS. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
2. **Motion to Approve/Disapprove:** Little Rescue on the Prairie business license. A motion to table was made by Trustee Vick. Seconded by Trustee Lopez-Molina. Roll call 6- YES, 0-NO. Motion carried and **TABLED**.
3. **Motion to Approve/Disapprove:** Little Rescue on the Prairie temporary sign permit. A motion to approve the sign was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
4. **Motion to Approve/Disapprove:** Little Rescue on the Prairie March invoice for 10 cats for \$500.00. A motion to approve the invoice was made by Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
5. **Motion to Approve/Disapprove:** Senior group temporary sign permits A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 5-YES, 0-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
6. **Motion to Approve/Disapprove:** 2023 Brush Rodeo bronze sponsorship for \$250.00 donation. A motion to approve the sponsorship was made by Trustee Molina. Seconded by Trustee Vick. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
7. **Motion to Approve/Disapprove:** ADA training for clerks May 9th in Sterling, CO. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.
8. **Motion to Approve/Disapprove:** Purchase of Elliott truck for \$190,500. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 4-YES, 1-NO. Motion carried and **APPROVED**.
9. **Motion to Approve/Disapprove:** K & S Distribution invoice for easter candy \$315.42. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 5- YES, 0-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
10. **Motion to Approve/Disapprove** Robin Mastin reimbursement for Easter supplies \$320.85 A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 5- YES, 0-NO, 1-ABSTAIN. Motion carried and **APPROVED**.
11. **Motion to Approve/Disapprove:** NAPA invoice for oil change supplies for \$132.91. A motion to approve was made by Trustee Molina. Seconded by Trustee Vick. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.

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12. **Motion to Approve/Disapprove:** PBI consulting invoice for 2022 Audit prep for \$3,050.00 A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
13. **Motion to Approve/Disapprove:** Purchase of two heavy duty staplers for office for \$102.53. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6 - YES, 0 - NO. Motion carried and **APPROVED**.
14. **Motion to Approve/Disapprove:** Mac technology invoice upgrades \$325.00 for old desktop, \$390.00 evidence software installation, configuration for PD for a total of \$715.00. A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 6 -YES, 0 - NO. Motion carried and **APPROVED**.
15. **Motion to Approve/Disapprove:** Ransom Boone invoices Maine Street waterline for \$1080.00 & excavate meter pit for \$1620.00 total of \$2700.00. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6 - YES, 0-NO. Motion carried and **APPROVED**.
16. **Motion to Approve/ Disapprove:** Graham upholstery duct cleaning invoice for \$853.00. A motion to approve was made by Trustee Molina. Seconded by Trustee Vick. Roll call 6 - YES, 0-NO. Motion carried and **APPROVED**.
17. **Motion to Approve/Disapprove** Bloedorn Lumber invoice for community center remodel \$1,708.28. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Molina. Roll call 6- YES, 0- NO. Motion carried and **APPROVED**.
18. **Motion to Approve/ Disapprove:** Great Copier Service invoice for plotter printer ink \$743.99**. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.
19. **Motion to Approve/ Disapprove:** Morris Fisher invoice for painting community center \$500.00**. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
20. **Motion to Approve/ Disapprove:** Purchase of utility billing postcards for \$207.83** A motion to approve was made by Trustee Vick Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
21. **Motion to Approve/ Disapprove:** Hiring Victor to clean lot 220 Crest Street for \$1,500. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.

Victor wants to clean 217, 215 and 213 Poplar St. He wants help to push it to Ian. Naomi said she's at the point to issue a summons to come to court. Victor said he helped at 104. All units need repaired. Ian and Bart blame each other. Randy needs to take title to assessor's office and surrender it. He can't go any further without the surrendered title. Angie said to let Pedro know this is top priority.

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22. **Motion to Approve/ Disapprove:** Increase in Community building rental fees to \$500.00 non-resident and \$250.00 resident. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
23. **Motion to Table:** A motion to table the purchase of fifteen 3-yard dumpsters for a total of \$12,750.00. A motion was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **TABLED**.
24. **Motion to Approve/ Disapprove:** A motion to approve contract for sound stage for car show and family festival for \$5,100.00. A motion was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
25. **Motion to Approve/ Disapprove:** A motion to approve the purchase of two go karts from Murdochs for \$1300.00 each**. A motion was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 4- YES, 1-NO, 1 ABSTAIN. Motion carried and **APPROVED**.
26. **Motion to Approve/ Disapprove:** ESRI town mapping support renewal invoice for \$1,100.00**. A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
27. **Motion to Approve:** 220 Crest Asbestos building inspection and testing for \$658.00 A motion was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
28. **Motion to Approve/ Disapprove:** A motion to amend the agenda to include the PR Diamond Products Inc. invoice for 1,261.00**. A motion was made by Trustee Vick. Seconded by Trustee Molina. Roll call 6- YES, 0-NO. Motion carried and **APPROVED**.
29. **Motion to Approve/ Disapprove** A motion to approve the PR Diamond Products Inc. invoice for 1,261.00**. A motion was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 6-YES, 0-NO. Motion carried and **APPROVED**.

****received after work session****

Old Business

1. Discuss: Bidding process memo
2. Discuss: Marijuana tax tabor
3. Discuss: Clayton homes update – the letter was a suggestion and not a complaint.
4. Discuss: PD Employment – no new updates
5. Trash Service for businesses – tabled to next month
6. Movies in the Park – Good idea, but too expensive
7. DG Property – Requested an extension – wants to break ground in June and build in July. City of Fort Morgan refused to take easement off. Looking into it with attorney.
8. Community building update was discussed already.
9. Fall Festival update – change flier to take out music bar and move picture up; chuckwagon can come out this year. Check into Empty pockets band. Josie knows a DJ that will play for \$100/hour. Naomi said maybe he can play on Sunday. Pay bands \$250-\$275/hour. We'll need three bands on Saturday to play from 2 pm – 9:30 pm. Naomi will go out next week to businesses and try to get donations and check what businesses are charged for trash and see if they want trash service through Log Lane Village. Liv

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Well had a representative show up. She thought they donated \$2500 last year. She thinks she can get the manager to sponsor the sound stage at \$5,100 this year.


10. Spring Clean-up May 5,6, & 7 – Wolf waste will take tires for \$25/tire. It cost \$1,000 for mattresses. Robin will call landfill to find out how much for mattresses and tires. Crusher cost \$800 last year. Rolloff's will cost \$400 each.

New Business


No new business was discussed.

Motion to Adjourn the Meeting made by Trustee Lopez-Rodriguez. Seconded by Trustee Vick. Roll call 6-YES, 0-NO. Motion carried and APPROVED.

Adjourned 8:10 PM



Town Clerk/Treasurer
Approved by



Naomi Zuniga/ Mayor

