

**TOWN OF LOG LANE VILLAGE  
MINUTES  
BOARD OF TRUSTEES  
January 10, 2024  
6:30 p.m.**

The Board of Trustees for the Town of Log Lane Village met on Wednesday, January 10, 2024, at 202 Birch Street, Log Lane Village Town Hall. Present were Mayor Naomi Zuniga; Board of Trustees present were Trustees: Norma Molina, Angie Vick, Robin Mastin, and Josie Lopez-Rodriguez. Two trustee seats are vacant. Staff members present: Assistant Town Clerk Deb Lee, and Public Works Mike Fisher. Town Attorney Dan Findlay was present via Zoom.

***Called to Order***

Mayor Naomi Zuniga called the meeting of the Board of Trustees of Log Lane Village to order at 6:32 p.m. Roll call was taken, and a quorum was met.

***Pledge of Allegiance***

All present stood for the pledge of allegiance to the flag of the United States of America.

***Citizens Comment:***

Public comment was made by Amy Carrillo. She said she's here for guidance to merge her property. Naomi will discuss it with the Town Attorney, Dan Findlay. We will email it to her once we receive the information requested by the Town.

**Swearing in of new Trustees:** Alec Heistermann and Deli Whomble were appointed and sworn in as the new Log Lane Village Trustees. Vern Mastin is out of town and unable to be sworn in.

***Minutes***

Trustee Vick made a motion to approve December 13, 2023, regular meeting minutes. The minutes were seconded by Trustee Molina. Roll Call Vote: 7-YES and 0-NO, motion carried and **APPROVED**.

***Payables Approval***

Trustee Vick made a motion to approve December 1<sup>st</sup>, 2023 – December 31<sup>st</sup>, 2023, Accounts Payables in the amount of \$49,711.69. Seconded by Trustee Molina. Roll Call Vote: 7- YES and 0- NO. Motion carried and **APPROVED**.

***Monthly Bill Approval***

Trustee Lopez-Rodriguez made a motion to approve December monthly bills. Seconded by Trustee Molina. Roll Call Vote: 7- YES and 0-NO, motion carried and **APPROVED**.

***Special Meeting Minutes***

Trustee Mastin made a motion to approve December 18, 2023 Special Meeting Minutes. Seconded by Trustee Molina. Roll Call Vote: 7-YES and 0-NO. Motion carried and **APPROVED**.

Trustee Molina made a motion to approve December 27, 2023 Special Meeting Minutes. Seconded by Trustee Lopez-Rodriguez. Roll Call Vote: 7-YES and 0-NO. Motion carried and **APPROVED**.

***Mayor Report:***

Mayor Zuniga reported that Dollar General had their opening this week. Check out the new store. Mike finished with the new siding and update of the outside of the blue building (water building). He will work on the interior. The Town started the trash service. It was a rough start, but she's hoping for the best. We received an invoice

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from Wolf Waste and the price increased tremendously so we are moving forward with our own trash service and think that is for the best for all of us. We were looking at \$9300 monthly with Wolf Waste per month for the new year. Welcome to the new trustees. She looks forward to working with them until the November elections come around, then who knows what will happen. Until then we have quite a few events that we have to look forward to and a lot of planning and all of us working together and to get out there and help our citizens. **Conservation Trust Report:** Josie Lopez-Rodriguez reported on the balance in the Conservation Trust. (See attached report).

**Treasurer Report:** Clerk Lee reported on the various banking accounts of the Town of Log Lane Village. (See attached report).

**Public Safety:** Naomi gave the report and said that we have two potential gentlemen that will start cadet school January 15, 2023. We've had some written warnings with cars parking the wrong way in streets. There have been issues with trash in the streets. There are issues with dog at large. We've been working with Deb at Paws Second Chance with the dogs. She will be working with the police department with registrations. We have two officers that are attending school and they start the 15<sup>th</sup>. We also have another officer that we are looking to hire. (See attached report for call information)

**Public Works:** Mike has a sanitary survey on the 17<sup>th</sup>. He will leave in January for a class on drinking water and wastewater. It is in Sterling.

**Attorney Report: Dan Findlay**

Town Attorney Dan Findlay asked about a membership for CML. There's a fair bit of new litigation. There has been issues with Executive Session. Keep him informed if there are any issues and he will get involved. He said he is halfway through his review of the employee handbook and plans to finish it up next week.

1. **Motion to Approve/Disapprove:** Ordinance 24-01 An Ordinance amending section 2-58 of the Log Lane Village Municipal Code regarding meeting schedules. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7-YES, 0-NO. Motion to approve was carried and **APPROVED**.
2. **Motion to Approve/Disapprove:** Resolution 2024-01. A resolution designating the place for posting of notices of public meetings and establishing the calendar for work sessions and regular monthly meeting of the Town of Log Lane Village Board of Trustees for the year of 2024. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
3. **Motion to Approve/Disapprove:** Resolution 2024-02 A resolution setting forth virtual meeting attendance guidelines for public meetings of the Town of Log Lane Village Board of Trustees. A motion to approve was made by Trustee Lopez-Rodriguez. Seconded by Trustee Molina. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
4. **Motion to Approve/Disapprove:** Resolution 2024-03. A resolution amending the Town's Master Fee Schedule to reflect all fees, including additions and adjustments, for calendar year 2024 and beyond, if not subsequently adjusted. A motion to approve was made by Trustee Molina. Seconded by Trustee Lopez-Rodriguez. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
5. **Motion to Approve/Disapprove:** Lil Greeney's liquor store license and business license. A motion to approve was made by Trustee Vick. Seconded by Trustee Molina. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.

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6. **Motion to Approve/Disapprove:** Centura Health agreement reg pre-employment screenings. A motion to approve was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
7. **Motion to Approve/Disapprove:** Hiring Chris Moyer for the police department. A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
8. **Motion to Approve/Disapprove:** Hiring of Audin Rey and Brett Hodgson for trash service. A motion to approve was made by Trustee Mastin. Seconded by Trustee Lopez-Rodriguez. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
9. **Motion to Approve/Disapprove:** Sponsorship for Brush Rodeo Association 2024 in the amount of \$250. A motion to approve was made by Trustee Mastin. Seconded by Trustee Molina. Roll call 7- YES, 0-NO. Motion carried and **DISAPPROVED**.
10. **Motion to Approve/Disapprove** Transfer from Xpress Bill Pay account to savings account in the amount of \$23,752. A motion to approve was made by Trustee Vick. Seconded by Trustee Lopez-Rodriguez. Roll call 7- YES, 0-NO. Motion carried and **APPROVED**.
11. **Motion to Approve/Disapprove:** Community Center rules 2024. A motion to approve was made by Trustee Vick. Seconded by Trustee Mastin. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.
12. **Motion to Approve/Disapprove:** Mega music invoice of \$3,000.00 for deposit for stage at car show. A motion to approve was made by Trustee Mastin. Seconded by Trustee Molina. Roll call 7-YES, 0-NO. Motion carried and **APPROVED**.

**Old Business:**

1. Discuss: The first complaint was regarding loud music. It's unclear that people need to contact dispatch instead of calling the Dispatch Number that is 970-867-5678 The Police Officer has stopped by and spoke to the person to keep their music down. That person agreed to stop playing the music so loud. Another complaint was regarding a trash tote being put on the sidewalk instead of the middle of the driveway. The totes will be placed in the gutter line of the street when they are put out and when they are returned. Mike will make sure they don't go in the driveway. Mike apologized for putting it there. A complaint regarding a stolen gate and the Police Officer. Robin will speak to the officer tomorrow. Naomi said Robin should have that talk with the officer regarding the complaint.
2. Discuss: Register cats with Little Rescue. Danielle is averaging 35-40 cats. She wants to see if there can be a code change to allow cats to be registered, but no registration fee. Dogs have 90 days to spay and neuter. The majority of people that allow their cats to free roam don't have their cats spay or neutered. She wants the Board to consider a fine and check with local animal control and the owners may suffer charges to spay and neuter or the Town can impose a fee as well. Danielle knows of three breeders that are registered with the Town.

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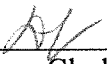
3. Discuss: Trash service business: Dumpsters – no business has accepted the Town service so far. As far as deposits for 2<sup>nd</sup> totes, clerks have been advised to tell people to contact Wolf Waste regarding reimbursing deposits since LLV did not receive the deposits. Mike hasn't received prices for dumpsters from 5 Star yet. Naomi asked him to reach out to 5 Star again. Office staff should reach back out to the businesses to see if they will have interest in the future.
4. Discuss: Employee handbook updates. The attorney is working on the handbook.
5. Discuss: Employee Christmas party is cancelled.
6. Discuss: Updating community center rules have been revised.
7. Discuss: Moving costs for new officer. The officer has accepted, but asked for money for moving. Naomi isn't opposed to it. Angie asked if there could be a 60 day contingency. The attorney said there is a budgetary component. He can draft that a contract with whatever contingencies that the Board decides. Discussion ensued with how to draft the contract.
8. Discuss: Section 20-164 Trash cans being on the curb or gutter line doesn't interfere with this ordinance code. The attorney said the ordinance doesn't necessarily

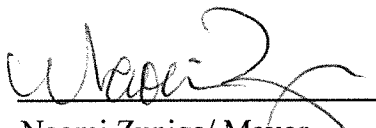
**New Business**

Mike asked if the attorney could send a letter to Wolf stating they are responsible for picking up their totes. Naomi asked Dan to draft a letter. Dan needs a copy of the contract to figure out the best solution.

Motion to Adjourn the Meeting made by Trustee Vick. Seconded by Trustee Molina. Roll call 4-YES, 0-NO. Motion carried and **APPROVED**.

**Adjourned 7:43 PM**

  
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Town Clerk/Treasurer  
Approved by

  
\_\_\_\_\_  
Naomi Zuniga/ Mayor